

Matrix for the Proposed Amendments to the Codiac Constitution

Article	Current	Proposed	Rationale
1.0	<p>OBJECTS The purpose of CSI shall be:</p> <ul style="list-style-type: none"> a) To promote and further the game of soccer (both outdoor and indoor) for amateur players of all ages as regulated by CSI's constitution bylaws and the Board of Directors. b) To promote instruction in the skills and strategies of soccer under the philosophies of good sportsmanship and teamwork. c) To seek the cooperation of, and to cooperate with soccer regulatory bodies, levels of government, business community, and the public in general to further these objectives. 	<p>OBJECTIVES CSI's objectives are:</p> <ul style="list-style-type: none"> Promote and further the game of soccer (both outdoor and indoor) for amateur players, coaches, and referees of all ages as regulated by CSI's constitution, bylaws and the Board of Directors; Promoting an enjoyable environment free from discrimination and harassment guided by the principles of fair-play, moral and ethical behaviour; Leading the drive for excellence by providing appropriate learning and certification opportunities, and skills development for our employees, officials and coaches; Promoting age-appropriate instruction in the skills and strategies of soccer under the philosophies of good sportsmanship and teamwork; Seeking the cooperation of, and to cooperate with, soccer regulatory bodies, levels of government, business community, and the public in general to further these objectives; Following standards as encouraged by Soccer New Brunswick and Canada Soccer for skill development and appropriate training and competition according to age and stage of growth and development, with qualified coaching and officiating; Ensuring that CSI's decision-making process is based on a player-centric philosophy; and Building community pride and promoting soccer as a powerful vehicle for the enhancement of health and well-being within the community. 	<p>Amended to show current objectives of CSI</p>

2.0	New	<p>HEAD OFFICE CSI's head office shall be located within the boundaries of the City of Moncton.</p> <p>AFFILIATION CSI shall be a member of Soccer New Brunswick, the East Region Soccer, and shall follow their published rules unless a formal request to deviate has been submitted and approved. CSI is subject to the rules in declining order of authority of the following bodies: Soccer Canada, Soccer New Brunswick, and the East Region Soccer.</p>	Updated to reflect Companies act
3.0	PLAYERS A player is a person who has properly registered and satisfied all the criteria established by the Board of Directors, including the payment of any prescribed fees.	PLAYERS A player is a person who has properly registered and satisfied all the criteria established by the Board of Directors.	Remove "including the payment of any prescribed fees"
4.0	New	PARENT/ GUARDIAN: The term parent as used in this section includes biological parents and legal guardians.	definition
5.0	New	HEAD COACH: The Head Coach is an individual appointed by CSI involved in the direction, instruction and training of a team.	definition
6.0	New	ASSISTANT COACH: The Assistant Coach is an individual recommended by the Head Coach and approved by CSI. The Assistant Coach aids the Head Coach in their duties.	definition
7.0	New	ASSOCIATE TEAM: An Associate Team is a team that is registered under CSI for the purpose of facilitating entry into a sanctioned league as required by Soccer New Brunswick.	definition
8.0	New	SELECTS: Selects are the teams that are selected through a tryout process and hereinafter referred to as First Touch.	definition
9.0	Membership in CSI shall be divided into three (3) categories, regular members, honorary members, and life members subject to the following criteria:	Subject to the following criteria, membership in good standing within CSI shall be divided into the following:	Provides clarity
10.0	Regular membership in CSI shall consist of all directors, head and assistant coaches, parents and/or guardians of registered youth players, adult players, registered referees. The term parent as used in this section included biological parents and legal guardians.	Regular membership: It shall consist of all directors, head and assistant coaches, adult players, parents and/or guardians of registered youth players. A regular member is afforded all rights of membership, including the right to attend and speak at the members meeting and is entitled to vote.	Provides clarity

11.0	Discipline of members: A member may be fined, censored, suspended, or expelled from membership for cause, and only after full particulars of the cause have been provided to the member and a hearing is held before the entire Board of Directors, at which the member shall be afforded an opportunity to present evidence and address the Board.		Moved to the disciplinary policy
12.0	Termination of Membership: Membership in CSI shall be deemed to have been terminated: i) if the member submits a signed letter of resignation of CSI; ii) if the member is expelled by the Board of Directors of CSI; and iii) if the member no longer has a player playing with any CSI team, is no longer a player him or herself, is no longer a Director, Head Coach, Assistant Coach, Referee or in any other way sever all ties with CSI.		Move to Membership policy
13.0	CSI shall be governed by a Board of Directors, which shall consist of not more than 12 individuals or such number not to be less than four (4) as may be amended from time to time in accordance with CSI's bylaws.	CSI shall be governed by a Board of Directors, which shall consist of not more than twelve (12) voting individuals or such number not to be less than four (4) as may be amended from time to time in accordance with CSI's bylaws. The vote of President shall not be counted within the twelve (12) voting individuals as his/her vote is only cast in the event of a tie.	Grammar/number wording (could be taken care of via housekeeping)
14.0	NEW	Recommendations for all elected Board positions shall be made by the Nominations Committee in accordance with Association policies. No nominations shall be made from the floor.	To appropriately structure the nomination process
15.0	A Director has the right to resign his or her position at any time by submitting a signed letter of resignation to CSI.	A Director has the right to resign his or her position at any time by submitting a written notice of resignation to CSI.	Updated for clarity
16.0	A vacancy on the Board of Directors caused by death, or resignation which has been accepted by the Board of Directors shall be filled by a majority vote of the Board of Directors. Successor/Director shall hold his or her office for the remainder of the term of the Director being replaced.	A vacancy on the Board of Directors caused by death, or resignation which has been accepted by the Board of Directors may be filled by a majority vote of the Board of Directors at a subsequent meeting of the Board of Directors. Successor/Director shall hold their office for the remainder of the term of the Director being replaced.	Grammar/number wording (could be taken care of via housekeeping)
17.0	He or she becomes incapable of performing the business of CSI;	They become incapable of performing the business of CSI;	Grammar/number wording (could be taken care of via housekeeping)

18.0	If he or she is absent from three (3) or more consecutive meetings of the Board without satisfactory reason;	If they are absent from three (3) or more meetings of the Board, without satisfactory reason, within the budgetary year;	Grammar as well as addition of within the budgetary year, not necessarily consecutive.
19.0	He or she no longer resides in reasonable proximity to the area served by CSI	remove	Reasonable proximity is undefined.
20.0	He or she becomes or is discovered to be an undischarged bankrupt; or	They become or are discovered to be an undischarged bankrupt; or	Grammar/number wording (could be taken care of via housekeeping)
21.0	If he or she has been found guilty of an offence under the harassment policy from time to time adopted by CSI;	If they have been found guilty of an offence under the harassment policy from time to time adopted by CSI;	Grammar/number wording (could be taken care of via housekeeping)
22.0	If he or she has been found guilty of an offence involving violence under the discipline policy from time to time adopted by CSI;	If they have been found guilty of an offence involving violence under the discipline policy from time to time adopted by CSI;	Grammar/number wording (could be taken care of via housekeeping)
23.0	If he or she has failed to properly account for monies or other property belonging to the club;	If they have failed to properly account for monies or other property belonging to the club;	Grammar/number wording (could be taken care of via housekeeping)
24.0	If he or she has been found guilty of a criminal offence regardless whether or not it has directly affected the club.	If they have been found guilty of a criminal offence regardless whether or not it has directly affected the club.	Grammar/number wording (could be taken care of via housekeeping)
25.0	A member of the Board of Directors may also be removed from office for good and sufficient cause at a meeting of the members of the club, provided notice to remove the director has been given to the person entitled to attend the members meeting. If a director is removed at a members meeting, the members entitled to vote, may elect a successor to fill the position of the removed director for the remainder of his or her term.	Remove	This is handled at the board level.

	<p>The Board of Directors shall be responsible for the appointment and renewal of all appointments of all positions within CSI, except those positions which are elected by the members of CSI. This shall include both paid and unpaid volunteers and employees of CSI. The Board of Directors shall also be responsible for the discipline of all employees and volunteers in accordance with the provisions of this Constitution and the By-laws to and including the suspension and termination of any position.</p>	<p>The Board of Directors shall be responsible for the appointment and renewal of all appointments of all positions, including Standing Committees, within CSI, except those positions which are elected by the members of CSI. This shall include both paid and unpaid volunteers and employees of CSI. The Board of Directors shall also be responsible for the discipline of all employees and volunteers in accordance with the provisions of this Constitution and the By-laws to and including the suspension and termination of any position.</p>	<p>Addition of Standing Committees to reflect all positions.</p>
	<p>In the event that a meeting cannot be called or in the event that a quorum is not present at a meeting duly called, a vote may be conducted by email provided however that any vote conducted by email shall only be valid in the event that 51% or more of the board communicate their votes in favor of the matter to be decided.</p>	<p>In the event that a meeting cannot be called or in the event that a quorum is not present at a meeting duly called, a vote may be conducted by email provided however that any vote conducted by email shall only be valid in the event that 51% or more of the board communicate their votes in favor of the matter to be decided. The result of the poll shall be ratified at the next regular meeting of the Board of Directors of CSI.</p>	<p>Addition of Ratification</p>
	<p>With the exception of the position of Past President, the executive shall be elected at the annual general meeting of CSI. All other positions with CSI, including committee chairs and administrators shall be filled by the Board of Directors.</p>	<p>With the exception of the position of Past President, the executive shall be elected at the next meeting of the Board of Directors of CSI. All other positions with CSI, including committee chairs and administrators shall be filled by the Board of Directors on an as needed basis.</p>	<p>Updated to reflect Companies act</p>
	<p>In the event that a vacancy occurs in any office of the executive, the Board of Directors shall fill the vacancy within one month of such vacancy occurring or as soon thereafter as is practicable. If the vacancy which is filled by the Board of Directors is for an individual elected by the members, the vacancy must be ratified, sanctioned and approved by the members at the next annual meeting following.</p>	<p>In the event that a vacancy occurs in any office of the executive, the Board of Directors shall fill the vacancy within one month of such vacancy occurring or as soon thereafter as is practicable.</p>	<p>Updated to reflect Companies act</p>

	<p>Vice President: The Vice President shall perform and exercise all of the powers of the President during the latter's absence or incapacity. The Vice President will serve as the chair of the audit committee. The Vice President shall also be an authorized signing officer of the corporation and shall have signing authority on the corporation's bank account.</p>	<p>Vice President: The Vice President shall perform and exercise all of the powers of the President during the latter's absence or incapacity. The Vice President will serve on of the audit and financial committee. The Vice President shall also be an authorized signing officer of the corporation and shall have signing authority on CSI's bank account.</p>	<p>Updated to reflect Companies act</p>
	<p>The Secretary: The Secretary shall keep a record of all proceedings of CSI, including Board, annual general meetings and other meetings of members and shall maintain copies of all committee reports. In addition, the secretary shall maintain a register at special general meetings of the members, the purpose of which shall be to determine the eligibility of each member in attendance to vote.</p>	<p>The Secretary: The Secretary shall keep a record of all proceedings of CSI, including Board, annual general meetings and other meetings of members and shall maintain copies of all committee reports. In addition, the secretary shall maintain a register at all general meetings of the members, the purpose of which shall be to determine the eligibility of each member in attendance to vote.</p>	<p>Grammar/number wording (could be taken care of via housekeeping)</p>
	<p>Treasurer: The Treasurer shall be responsible for keeping the bank accounts and all of the other accounting records of the corporation in accordance with commonly accepted business practices and shall also be responsible for the disbursements of funds as authorized by the Board of Directors. The treasurer shall be a signing officer and shall have signing authority on the corporation's bank account. The treasurer shall provide up-to-date financial information to the Board of Directors and shall be responsible for the preparation of a financial statement to be available at CSI's annual general meeting.</p>	<p>Treasurer: The treasurer shall be a signing officer and shall have signing authority on the CSI's bank account. The treasurer shall provide up-to-date financial information to the Board of Directors and shall be responsible for the preparation of a financial statement to be available at CSI's annual general meeting. The treasurer will be the Chair of the Audit and Finance Committee.</p>	<p>Updated to reflect Companies act</p>

	Past President. The Past President is an honorary member of the executive and shall be entitled to attend at and vote at any meeting of the executive. In all other respects, the past president shall have all the rights, privileges and obligations of any other director of CSI.	Past President. The Past President is a member of the executive and shall be entitled to attend and vote at any meeting of the executive. In all other respects, the past president shall have all the rights, privileges and obligations of any other director of CSI.	Removed honorary
	President: Two (2) years	President: Shall not exceed three (3) years without renewal	Updated to 3 years from 2 to allow for consistency as well as allowing for the terms to align with director term length.
	Past President: Two (2) years or until a new President is elected. A Past President may resign from the Board of Directors leaving the position of Past President vacant and the Board of Directors shall be under no obligation to fill the position of Past President until a new President is elected and his predecessor becomes Past President.	Past President: Until a new President is elected. A Past President may resign from the Board of Directors leaving the position of Past President vacant until a new President is elected, and his predecessor becomes Past President.	To align with the new terms
	The remaining executive shall hold their positions for a term of three (3) years.	The remaining executive shall hold their positions for a term that shall not exceed three (3) years without renewal.	allows for the terms to align with director term length.
	New	The term for the position within the Executive shall not supersede the remaining of membership to the board of Directors.	This keeps terms to 3 years
	CSI shall hold an AGM once every year, prior to the end of the then current calendar year.	CSI shall hold an AGM once every year, following the end of the current budgetary year, prior to the Soccer New Brunswick AGM.	Addition of current budgetary year and prior to SNB AGM
	All members shall receive 14 days' notice of time, date and location of the AGM in the manner prescribed by the <i>Company's Act</i> of New Brunswick.	A communication advising members of the upcoming AGM shall be sent via email, at minimum fourteen (14) days prior to the AGM indicating the time, date and location of the meeting. This information shall also be posted on CDI's official social media accounts as well as its current website.	Update of how members will be advised of meetings

	<p>The agenda for the AGM shall be as follows:</p> <ul style="list-style-type: none"> a) Roll call; b) Minutes of the last Annual Meeting and any special General Meeting which may have been held since the last Annual Meeting; c) Unfinished business arising from the minutes; d) President's report; e) Treasurer's report f) Executive Administrator's report; g) The appointment of the Auditor for the following year; h) Amendments to the Constitution and By-laws; i) Election of Directors and Appointment of Officers; j) New business; and k) Adjournment <p>The outgoing President of the CSI shall conduct all elections, except for the election of the position of President. A neutral chairperson shall conduct the election of the President, with the assistance of any such scrutineers as may be required by the members present at the Annual General Meeting. Anyone not running for an executive position shall be considered as neutral for purposes of conducting the election of the President.</p>	<p>The agenda for the AGM shall be as follows:</p> <ul style="list-style-type: none"> a) Roll call; b) Minutes of the last Annual Meeting and any special General Meeting which may have been held since the last Annual Meeting; c) Unfinished business arising from the minutes; d) President's report; e) Treasurer's report f) Appointment of Auditors g) Executive Administrator's report; h) Technical Director's report i) Other reports j) The appointment of the Auditor for the following year; k) Amendments to the Constitution and By-laws; l) Appointment of Scrutineers; m) Election of Directors; n) Motion to destroy Ballots o) New business; and p) Adjournment <p>The President of the CSI shall conduct all elections, with the exception of the year that their director's term ends. A neutral director shall conduct the election in the aforementioned event.</p>	<p>Addition of TD report, other reports and appointment of scrutineers as well as removal of appointment of directors. Update of who runs the elections.</p>
	<p>A Special General Meeting requested by the requisite number of members shall be held within 21 days of receipt by the secretary of the request.</p>	<p>A Special General Meeting requested by the requisite number of members shall be held within 21 days of receipt by the Executive Administrator of the request.</p>	<p>Changed to Executive Admin from secretary</p>

	<p>Notice of a Special General Meeting of the member shall be given at least 14 days prior to the meeting, stating the time, date and location in the manner prescribed by the <i>Company's Act</i> of New Brunswick.</p>	<p>A communication advising members of the upcoming Special General Meeting shall be sent via email, at minimum fourteen (14) days prior to the Special General Meeting indicating the time, date and location of the meeting. This information shall also be posted on CDI's official social media accounts as well as its current website.</p>	<p>Update of how members will be advised of meetings</p>
	<p>The Executive Administrator shall perform such duties as may be assigned to him or her from time to time by the Board of Directors and without limiting the generality of the foregoing the following:</p> <ul style="list-style-type: none"> a) Office Administration b) Player registration c) Staff and volunteer supervision d) Summer Soccer Camps e) Board of Directors Support f) Scheduling as required g) Field Administration h) House League Administration i) House League Coach Selection j) Team Rosters 	<p>Remove</p>	<p>Move to policy document as well as Job description</p>
	<p>The Executive Administrator shall maintain accurate and up-to-date player records, team registration records in accordance with the corporation's by-laws and the rules governing player registration established by the New Brunswick Soccer Association and the Canadian Soccer Association. The Executive Administrator shall be responsible for the composition of all teams and no transfer of a player from one team to another shall be considered valid unless approved and recorded by the Executive Administrator.</p>	<p>Remove</p>	<p>To policy and job description</p>

	<p>The Executive Administrator shall be appointed by the Board of Directors for a term of one year renewable automatically subject to an annual review to be conducted by the President and one other member of the Board of Directors in the month of October. The Executive Administrator shall be interviewed at his annual review and he shall be required to sign a copy of a written evaluation or notes made following the interview.</p>	<p>The Executive Administrator shall be appointed by the Board of Directors for a term of one year renewable automatically subject to an annual review to be conducted by the President and one or more additional members of the Board of Directors in the month of October. The Executive Administrator shall be interviewed at his or her annual review and he or she shall be required to sign a copy of a written evaluation or notes made following the interview.</p>	<p>Added the possibility to have more than 1 additional board member</p>
	<p>New</p>	<p>Technical Director</p>	<p>To reflect current staff</p>
	<p>New</p>	<p>The Technical Director of CSI shall be a paid position and the Technical Director shall not be a member of the Board of Directors of CSI but shall be required to attend and report at all meetings of the Board of Directors and of the members.</p>	<p>To reflect current staff</p>
	<p>New</p>	<p>The Technical Director of CSI shall be a paid position and the Technical Director shall not be a member of the Board of Directors of CSI but shall be required to attend and report at all meetings of the Board of Directors and of the members.</p>	<p>To reflect current staff</p>
	<p>New</p>	<p>The Board of Directors shall set the rate of the remuneration of the Technical Director.</p>	<p>To reflect current staff</p>

	New	The Technical Director shall be appointed by the Board of Directors for a term of one year renewable automatically subject to an annual review to be conducted by the President and one or more additional members of the Board of Directors in the month of October. The Technical Director shall be interviewed at his or her annual review and he or she shall be required to sign a copy of a written evaluation or notes made following the interview.	To reflect current staff
	The Board of Directors of CSI shall constitute an audit committee to be chaired by the Vice President and to be composed of not less than three (3) members of the Board of Directors. The audit committee shall be appointed by the Board of Directors annually and at least one member of the previous year's committee shall be reappointed. The audit committee may, at any time upon reasonable notice, request the books and records from the treasurer and perform such investigations and inquiries as the committee may deem necessary to verify the financial records of the corporation.	The Board of Directors of CSI shall constitute an audit committee to be chaired by the Treasurer and to be composed of not less than three (3) members of the Board of Directors, one of which shall be the Vice President of CSI. The audit committee shall be appointed by the Board of Directors annually and at least one member of the previous year's committee shall be reappointed. The audit committee may, at any time upon reasonable notice, request the books and records from the bookkeeper and perform such investigations and inquiries as the committee may deem necessary to verify the financial records of the corporation.	Updated to reflect the treasurer as chair
	In addition to any audit done by the audit committee, financial accounts of CSI shall be reviewed annually by an accredited accountant and his report shall be received at the Annual General Meeting of the members of CSI.	In addition to any audit done by the audit committee, yearend financial statements, at a minimum of Notice to Reader level, shall be prepared annually by an external accredited accountant and the statements shall be shared at the annual general meeting of the members of CSI.	
	Proposed changes to the Constitution and the By-laws must be delivered to the secretary of CSI, in writing, at least 14 days prior to any Annual General Meeting or Special General Meeting where the changes are to be considered.	Proposed changes to the Constitution and the By-laws must be delivered to the Executive Administrator of CSI, in writing, at least 14 days prior to any Annual General Meeting or Special General Meeting where the changes are to be considered.	Changed to Executive Admin from secretary
	New	The Constitution and By Laws of CSI may be added to and/or amended between Annual General Meetings by the CSI Board of Directors; however, such amendments must be ratified by the voting members at the ensuing General Meeting.	Allows for changes if required between AGMs.

	Any matter not covered by this Constitution shall be governed by the rules prescribed by the Soccer New Brunswick and the rules prescribed by the Canadian Soccer Association having general application.	Any matter not covered by this Constitution shall be governed by the rules prescribed by the Soccer New Brunswick policies and the policies prescribed by Canada Soccer having general application.	Removed the word association, housekeeping.
	New	No less than one third (1/3) of the Constitution and By-Laws of CSI shall be reviewed by committee on an annual basis.	To require a review and not have 10 years between updates
	Housekeeping	Any changes that do not change the meaning and/or intent of the Constitution may be made	For example: he/she to they.