

The By-Laws
Codiac Soccer Inc.



Revision 3.0
November 2018



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1.0 GENERAL RULES

1.1 GENERAL APPLICATION

1.1.1 These by-laws shall apply to all players and members of CSI.

1.2 TEAMS

1.2.1 Each team shall only be comprised of players who are properly registered, who have paid the prescribed fees and otherwise meet the eligibility requirements.

1.2.2 The age division of each team shall conform to the age divisions established from time to time by the Soccer New Brunswick, unless a change is deemed necessary by the Board of Directors of CSI in order to provide a more favorable playing environment for the players and members.

1.3 APPLICATION OF RULES

1.3.1 CSI teams and players participating in Inter-club play (defined as games involving teams from other soccer clubs) shall be governed by the rules of each league or competition in which they participate.

1.3.2 CSI teams participating in the CSI House League competition will be governed by the CSI house league rules as may be from time to time established by the Board of Directors.

1.4 NUMBER OF PLAYERS PER TEAM

1.4.1 The maximum number of players to be assigned to any competitive team shall be determined annually by the current rules and regulations of Soccer New Brunswick. The Executive Administrator shall determine the maximum number of players to be assigned to any non-competitive team on an annual basis.

1.5 NUMBER OF TEAMS PER DIVISION

1.5.1 The number of teams to be assigned to any competitive division/league shall be recommended to the First Touch Director(s) by the Technical Director on an annual basis. The Executive Administrator shall determine the number of teams to be assigned to any non-competitive division annually based on registrations.

1.6 TEAM OFFICIALS



- 1.6.1 All CSI Coaches, Assistant Coaches and Managers within the Competitive program shall be approved by CSI Board of Directors on the recommendations of the Technical Director and Director(s) of First Touch.
- 1.6.2 All team officials shall be required to provide to the Board of Directors a security clearance as per CSI Vulnerable Sector Check Policy when they take on the responsibilities.

1.7 REGISTRATION

- 1.7.1 Open Registration shall be held in the month of March or April each year and notice shall be published at least once in the local media as well as on all CSI social media. In addition, all players registered in the previous year with CSI be emailed current registration information.
- 1.7.2 General Registration. Registration forms shall be made available at the CSI office, shall be posted on the Website and a link posted on all CSI Social Media.
- 1.7.3 All House League and Grass Roots players shall be allocated to teams on a first come, first serve basis until all spots are filled. Because of the availability of equipment and fields, CSI may be required to limit registrations in any or all age categories.
- 1.7.4 Proof of date of birth must be produced at the request of CSI.

1.8 HARASSMENT

- 1.8.1 CSI adopts the harassment policy in place from time to time and prescribed by Soccer New Brunswick. In the event that Soccer New Brunswick does not adopt a harassment policy, CSI adopts the harassment policy in place from time to time and prescribed by the Canadian Soccer.

1.9 DISCIPLINE

- 1.9.1 There shall be a Discipline Committee of CSI which shall consist of three (3) members of the Board of Directors to be selected annually by the Board of Directors at its board meeting immediately prior to the commencement of the season.
- 1.9.2 All disciplinary hearings shall be conducted in accordance with the Soccer New Brunswick rules for discipline.
- 1.9.3 Dates, times, and locations of disciplinary hearings shall be determined by the chair of the Discipline Committee.
- 1.9.4 The Discipline Committee shall sit on an as required basis and shall respond to all complaints directed to it in writing.
- 1.9.5 Any player, coach, team official or member who acts in a manner detrimental to CSI or in violation of the Constitution, the by-laws and any rules which may be from time to time adopted by CSI shall be subject to disciplinary action.



- 1.9.6 A member may be fined, censored, suspended, or expelled from membership for cause, and only after full particulars of the cause have been provided to the member and a hearing is held before the Discipline Committee, at which the member shall be afforded an opportunity to present evidence and address the Committee.
- 1.9.7 Any team official ejected from a game during a single playing season must attend a disciplinary hearing at the call of the Discipline Committee of CSI.
- 1.9.8 Any person failing to attend a disciplinary hearing following notification shall be suspended until he or she requests, in writing, another hearing and appears at that subsequent hearing.
- 1.9.9 All requests for postponements of hearings must be submitted, in writing, and delivered to the chair of the Discipline Committee not later than four (4) days prior to the date scheduled for the hearing. The request must state the reason for the requested adjournment.
- 1.9.10
 - 1.9.10.1 All suspensions shall take effect from the date determined by the Discipline Committee and shall not be backdated.
 - 1.9.10.2 Persons suspended shall not participate in any indoor or outdoor soccer activity sponsored by CSI until their sanction has been served. This shall include, but is not limited to League play, Tournaments, Exhibition, All-Star competitions and practices.
 - 1.9.10.3 Failure to abide by rule 1.9.10.2 shall attract further sanctions.
 - 1.9.10.4 Any coach or team official who with prior knowledge allows a suspended member or player to participate in any soccer activity shall be subject to the disciplinary process
- 1.9.11 Notification of suspension or sanction from the Disciplinary Committee shall be in writing and shall be provided to:
 - 1.9.11.1 The suspended individual and/or parent or guardian
 - 1.9.11.2 The coach and team officials
 - 1.9.11.3 The referee zone coordinator
 - 1.9.11.4 A league or tournament official
 - 1.9.11.5 Posted on the CSI website
 - 1.9.11.6 Soccer NB

1.10 INDOOR SOCCER

- 1.10.1 Teams participating in the name of CSI in any indoor league or indoor soccer program shall receive prior approval from the Board of Directors unless a program is organized by CSI.

1.11 SENIOR TEAMS

- 1.11.1 CSI shall admit as members senior adult players and shall permit and encourage the affiliation of senior teams with CSI.



1.11.2 All senior teams shall be subject to the rules set out in these by-laws and the Constitution.

1.12 COMPETITIVE PROGRAM

1.12.1 The rules and policies for the Competitive Program shall be determined by CSI and shall be published and updated from time to time on the CSI website in the First Touch section.

1.12.2 General

1.12.2.1 CSI supports the development of competitive soccer within the organization and recognizes the need to promote athletes who show superior skill and promise. CSI encourages the participation of players at the regional, provincial, national and international levels.

1.12.2.2 Competitive teams participating in competitive leagues, inter-club tournaments, provincial, national and international competition shall be governed by the rules of the league or competition in which they are participating.

1.12.2.3 All head coaches of the competitive team shall have the minimum certification required by Soccer NB for the appropriate competition level. A one-time exemption may be requested per head coach.

1.12.2.4 All competitive coaches shall submit an application to the Technical Director of CSI and the First Touch Director(s) of CSI.

1.12.2.5 The competitive program shall be under the supervision and control of the Technical Director and the First Touch Director(s). Governance of said program shall be provided by the CSI Board of Directors.

1.12.2.6 The competitive program finances shall be under the control of the treasurer of CSI provided however, that the First Touch Director(s) shall have authority to approve day-to-day expenditures within an annual budget to be submitted by CSI not later than September 1st of each year. Any unbudgeted expenditure shall be approved by the Board of Directors.

1.12.2.7 Any competitive team that conducts fund raising at a team level shall follow CSI's Fundraising Policy.

1.12.2.8 The final approval of the selection of any competitive coach shall rest with the Board of Directors of CSI.

1.12.3 Player Conduct



All players, coaches, team officials and parent volunteers associated with the competitive program are ambassadors of CSI and agree to conform to the following minimum criteria:

- 1.12.3.1 The team shall have and maintain a satisfactory discipline record as determined by the Board of Directors of CSI.
- 1.12.3.2 The team shall consistently meet its financial and reporting obligations to CSI in a timely manner.
- 1.12.3.3 While away, the team shall behave as a guest should and shall not have attempted to embarrass or otherwise demean its host or act in any way which would serve to bring CSI into disrepute.
- 1.12.3.4 As a host team, the team shall have carried out its duties in exemplary manner.
- 1.12.3.5 The team shall honor all of its commitments as they relate to scheduling and shall not have forfeited or defaulted on any of its obligations to any league or tournaments in which it may be entered.
- 1.12.3.6 The team shall have consistently supported game and league officials, addressed any complaints in a timely manner, and ensured that appropriate corrective actions has been taken in respect to those complaints.

1.12.4 Teams and Player Selection

- 1.12.4.1 The Technical Director and Director(s) of First Touch shall advise CSI not later than the end of February in each year of the number of teams that they intend on fielding and the division or league in which each team shall participate.
- 1.12.4.2 All competitive teams shall make all player selection on or prior to May 31st in each and every year and shall submit a complete roster including all information required to be submitted with the registrations to be forwarded to Soccer New Brunswick by CSI by June 15th of each year.

1.13 HOUSE LEAGUE PROGRAM

1.13.1 The rules and policies for the House League Program shall be determined by CSI and shall be published and updated from time to time on the CSI website in the House League Program document.

1.13.2 General

- 1.13.2.1 CSI supports building community pride and promoting soccer as a powerful vehicle for the enhancement of health and well-being within the community. CSI encourages the participation



of players at the regional, provincial, national and international levels.

1.13.2.2 Teams participating in leagues, inter-club tournaments, provincial, national and international competition shall be governed by the rules of the league or competition in which they are participating.

1.13.2.3 The house league program shall be under the supervision and control of the Executive Administrator and the Technical Director of CSI. Governance of said program will be provided by the CSI Board of Directors.

1.13.3 Player Conduct

All players, coaches, team officials and parent volunteers associated with the house league program are ambassadors of CSI and agree to conform to the following minimum criteria:

1.13.3.1 The team shall conduct itself in a manner so as to enhance the reputation of CSI.

1.13.3.2 The team shall have and maintain a satisfactory discipline record as determined by the Board of Directors of CSI.

1.13.3.3 While away, the team shall behave as a guest should and shall not have attempted to embarrass or otherwise demean its host or act in any way which would serve to bring CSI into disrepute.

1.13.3.4 As a host team, the team shall have carried out its duties in exemplary manner.

1.13.3.5 The team shall honor all of its commitments as they relate to scheduling and shall not have forfeited or defaulted on any of its obligations to any league or tournaments in which it may be entered.

1.13.3.6 The team shall have consistently supported game and league officials, addressed any complaints in a timely manner, and ensured that appropriate corrective actions has been taken in respect to those complaints.



Revision Table

Date	Revision History	Revision Type	Comments
1993	1.0	Major	Initial creation
2008	2.0	Unknown	Revision
2018	3.0	Major	Complete review and recommended revisions approved at the November 18, 2018 AGM



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